

Meeting of the IQAC held on 31/07/2018

Members Present

- ① sd/- Prof. S.K. Hazra, Principal
- ② sd/- Dr. A.K. Chakraborty, Coordinator
- ③ sd/- Dr. A. Bhattacharya
- ④ sd/- Dr S. Tah
- ⑤ sd/- Smt. R. Banerjee
- ⑥ sd/- Sri R. Mukherjee

The Principal is in chair.

Discussed and resolved the following in the presence of the esteemed members

- ① Students' satisfaction survey be continued as per NAAC guidelines
- ② The feedback that has been received from different stakeholders, including students, parents and teachers, be forwarded to the Governing Body for necessary action.
- ③ The coordinator be requested to keep in touch with the Teachers' Council and the office for works related to preparation regarding proposed B Peer team visit.

There being no other item left for discussion in the agenda, the meeting concludes with a vote of thanks to the chair



Meeting of the IQAC held on 9/9/2018

Members Present

- 1) sd/- Prof. S.K. Hazra, Principal
- 2) sd/- Dr. A.K. Chakrabarty, Coordinator
- 3) sd/- Dr. A. Bhattacharya
- 4) sd/- Dr. S. Tan
- 5) sd/- Smt. R. Banerjee
- 6) sd/- Sri R. Mukherjee

The Principal is in Chair.

Discussed and resolved the following in the presence of the esteemed members.

- 1) Read and confirmed the resolutions of the last meeting held on 31/07/2018
  - 2) The IQAC takes up the self appraisal reports submitted by the Teachers and Non-Teaching staff for detailed analysis.
  - 3) On being satisfied with the reports, the IQAC further resolves to forward the report to the Governing Body through the Principal, for necessary action.
  - 4) Keeping in view, the tentative date of the peer team visit in October, 2018, the coordinator is requested to supervise ultimate preparation.
- There being no other item for discussion the meeting concludes with a vote of thanks to the Chair.



Meeting of the IQAC to be held on 15/12/2018

Members Present

- ① sd/- Prof S.K. Hazra, Principal
- ② sd/- Dr. A.K. Chakraborty, Coordinator
- ③ sd/- Dr A. Bhattacharya
- ④ sd/- Dr S. Tal
- ⑤ sd/- Smt. R. Banerjee
- ⑥ sd/- Shri R. Mukherjee

The Principal is in chair.  
Discussed and resolved the following in the presence of the esteemed members

① The IQAC hereby resolves to carry on with the Quality Assurance measures as per the suggestions of the NAAC peer team which visited the college on the 9th & 10th October, 2018.

② Motivated by the praise received from the peer team regarding the ISBN Volume launched by the college in 2015, the IQAC further resolves to undertake another such project and also resolves to publish "Call for Papers" from scholars and academicians from the proposed volume.

There being no other item left on the agenda, the meeting concludes with a vote of thanks to the Chair.



Meeting of the IQAC ~~to be~~ held 16/4/2019

Members Present

- ① Id/- Prof. S.K. Hazra, Principal
- ② Id/- Dr. A.K. Chakrabarty, Coordinator
- ③ Id/- Dr. A. Bhattacharya
- ④ Id/- Dr. S. Tah
- ⑤ Id/- Smt. R. Banerjee
- ⑥ Id/- Shri R. Mukherjee

The Principal is in Chair  
Discussed and resolved the following in presence  
of the esteemed members.

① Read and confirmed the resolutions of The  
last meeting held on 15/12/2018

② The IQAC takes up the matter of promotion  
under CAS in favour of 4 four (04)  
Teachers namely Dr. Abhishek Bhattacharya,  
Dr. ~~Shri~~ Sandip Tah, Shri ~~Dr~~ Tapan Kumar Das  
and Shri Hanadav Roy from Assistant Professor  
Stage I to Assistant Professor Stage II

Further resolved that these Teachers be requested  
to submit their files to the Coordinator, IQAC  
for primary screening.

③ The Principal is requested to write to the D.P.I,  
Govt. of West Bengal and the affiliating  
University for nominating experts in  
this connection.

The meeting concludes with a vote of thanks  
to the Chair.



Meeting of the IQAC to be held on 27/5/2019 at

### Members Present

- ① sd/- Prof. S.K. Hazra, Principal
- ② sd/- Dr. A.K.B. Chakrabarty, Coordinator
- ③ sd/- Dr. A. Bhattacharya
- ④ sd/- Dr. S. Tah
- ⑤ sd/- Smt. R. Banerjee
- ⑥ sd/- Shri R. Mukherjee

The Principal is in Chair. Discussed and resolved the following in the presence of the esteemed members

- ① Read and confirmed the meeting of the last meeting held on 16/4/2019
  - ② The IQAC resolves that the files of four (4) teachers namely Dr. Abhishek Bhattacharya, Dr. Sandip Tah, Shri H. Manabendra Roy, Shri Tapan Kumar Das for promotion under CAS from Assistant Professor Stage I to Stage II be forwarded to DPI, Govt. of West Bengal after favourable reports received from the Screening Committee held on 19.05.2019
  - ③ The Principal is requested to take the initiative as regards forwarding the files to the DPI along with proposal of Pay Fixation
  - ④ The whole matter is referred to The Honourable President of the Governing Body of the College
- The meeting concludes with a vote of thanks to the chair

Meeting of the IQAC held on 28/7/2019

Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 27/05/2019
2. Resolved that Students' satisfaction survey be conducted for the current Academic Session as per suggestions of the NAAC Peer team.
3. Resolved that Five( 05) full time Teachers will be appointed in various academic departments of the College as per recommendations of The West Bengal College Service Commission and also in accordance with resolution of Governing Body.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra

Principal

Meeting of the IQAC held on 21/12/2019

Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 28/07/2019
2. Resolved that the process of preparing the second ISBN volume will continue and efforts will be made so that the project can be completed by the next academic session.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra  
Principal

Meeting of the IQAC held on 05/03/2020

Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 21/12/2019
2. Resolved that students' seminar will be organised by IQAC at regular intervals.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra  
Principal



## Online Meeting of the IQAC held on 30/4/2020

### Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 05/03/2020
2. Resolved that regular classes will be conducted online due to the lockdown imposed by the government in the wake of the ongoing COVID- 19 pandemic w.e.f 10.5.2020
3. Resolved that the Principal be requested to forward necessary papers along with proposal of Pay Fixation to the DPI, Govt. of West Bengal in favour of a new teacher who has joined the College in substantive post in Economics.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra

Principal

## Online Meeting of the IQAC held on 12/11/2020

### Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 30/04/2020
2. Resolved that as per circular of the affiliating University, all examination will be held online and such examinations be will be considered Home Centre examination where the answer scripts of the students submitted online will be examined and evaluated by the Teachers internally.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra

Principal



## Online Meeting of the IQAC held on 07/06/2021

### Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 12/11/2020
2. Resolved that a cultural programme will be organized by the College online on the occasion of the death anniversary of Rabindranath Tagore. The convener of the Cultural Committee will be requested to look after the matter.
3. Resolved that in accordance with the order issued by the Honorable District Magistrate, Paschim Bardhaman, the College will be handed over to the CMOH, Paschim Bardhaman as Isolation Centre for Covid patients w.e.f 14/06/2021

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra  
Principal

## Online Meeting of the IQAC held on 10/8/2021

### Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 07/06/2021
2. Resolved that regular classes will continue to be conducted online due to the lockdown imposed by the government in the wake of the ongoing COVID- 19 pandemic
3. Resolved that the Principal be requested to forward necessary papers in response to query sent by the DPI, WB in connection with promotion under CAS in favour of three(03) teachers of the College.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra

Principal



## Online Meeting of the IQAC held on 8/11/2021

### Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 10/08/2021
2. Resolved that the normal activities of the College will start on and from 16.11.2021 in accordance with recent govt. order
3. Resolved that as per circular of the affiliating University, all examination will be held offline w.e.f 16.11.2021 .
4. Resolved that the IQAC will take care so that the second ISBN volume of the College can be completed soon. The Board of Editors will be restructured in the next Teachers' Council meeting.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra

Principal

Meeting of the IQAC held on 07/05/2022

Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 8/11/2021
2. Resolved that a cultural programme will be organized by the College on the occasion of the birth anniversary of Rabindranath Tagore on the 9<sup>th</sup> of May, 2022. The convener of the Cultural Committee will be requested to look after the matter.
3. Dr. Abhisek Bhattacharya, Assistant Professor Stage 3 in English will submit his file to the IQAC in connection with promotion under CAS from Stage 3 to Associate Professor.
4. Resolved that Principal be requested to ask for DPI nominee and University nominees in connection with Dr. Bhattacharya's promotion under CAS as per existing Government norms.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra  
Principal





# KHANDRA COLLEGE

Govt. Aided UG College  
Affiliated to Kazi Nazrul University  
NAAC Accredited 2nd Cycle  
Recognised by UGC under 2(f) & 12(B)

Meeting of the IQAC held on 16/07/2022

## Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Prof. S. Dasgupta
- 4) Sd/- Dr. S.Tah
- 5) Sd/- Dr. A.Bhattacharya
- 6) Sd/-Smt. R. Banerjee
- 7) Sd/- Shri R.Mukherjee

The Principal is in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 07/05/2022
2. Resolved that the Principal be requested to write to the DPI, Govt. of West Bengal and the affiliating University for DPI nominee and University experts regarding the formation of Selection Committee in connection with promotion under CAS in favour of Dr. Sumita Mandal, from Assistant Professor Stage III to Associate Professor in Sanskrit
3. Resolved that as per recommendation of the Board of Editors, the final manuscript of the edited volume titled "Prospects and Retrospect" be forwarded to the publisher. Further resolved that Manak Publications Inc, Michigan USA be entrusted with the task of bringing the volume out in print. The Principal is requested to place the matter regarding cost of publication to the Finance Sub- Committee for necessary approval.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- Prof.S.K.Hazra  
Principal







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Meeting of the IQAC held on 12/11/2022

Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Dr. S.Tah
- 4) Sd/- Dr. A.Bhattacharya
- 5) Sd/-Smt. R. Banerjee
- 6) Sd/- Shri R.Mukherjee

The Principal is in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 16/07/2022
2. Resolved that the Principal be requested to write to the DPI, Govt. of West Bengal and to the affiliating University for DPI nominee and University expert regarding formation of Screening Committee in connection with promotion under CAS in favour of Prof. Sadiya Pravin from Assistant Professor Stage I to Assistant Professor Stage II in Hindi
3. Resolved that the Principal be requested to write to the DPI, Govt. of West Bengal and to the affiliating University for DPI nominee and University experts regarding formation of Selection Committee in connection with promotion under CAS in favour of Dr. Abhisek Bhattacharya from Assistant Professor StageIII to Associate Professor in English.
4. Resolved that on the recommendation of the Selection Committee, the Principal be requested to forward the necessary papers to the DPI, Govt. of West Bengal regarding fixation of Pay in favour of Dr. Sumita Mandal in connection with promotion under CAS from Assistant Professor StageIII to Associate Professor in Sanskrit.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra  
Principal







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Meeting of the IQAC held on 16/01/2023

## Members Present

- 1) Sd/- Prof. S.K Hazra, Principal
- 2) Sd/- Dr.A.K.Chakraborty
- 3) Sd/- Dr. S.Tah
- 4) Sd/- Dr. A.Bhattacharya
- 5) Sd/-Smt. R. Banerjee
- 6) Sd/- Shri R.Mukherjee

The Principal is in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 12/11/2022
2. The IQAC conveys heartfelt gratitude to its Chairperson and the Principal of the College Prof. Sanjib Kr. Hazra for 23 years of untiring and excellent service to the Institution, whose superannuation falls due on the 31<sup>st</sup> day of January, 2023.
3. The IQAC also expresses sincere thanks to Sri Dilip Mukherjee, Non Teaching Staff ( Group D) for excellent service to the Institution for more than 03 decades, whose superannuation falls due on the 31<sup>st</sup> day of January, 2023
4. Resolved that the Principal be requested to apply to the West Bengal College Service Commission in prescribed format regarding two (02) vacancies ( 01 UR), ( 01 SC) in substantive post in English against the resignation tendered by Dr. Jayita Shaw, Former Assistant professor Stage I, and the superannuation of Prof. Sisirendu Dasgupta, former Associate Professor.
5. Resolved that the matter regarding Selection/ election of next Teacher-in-Charge of the College be forwarded to the Teachers' Council for finalization by the 24<sup>th</sup> of January, 2023

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned  
Sd/- Prof.S.K.Hazra

Principal







# KHANDRA COLLEGE

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Meeting of the IQAC held on 21/02/2023

The Principal is in Chair. Discussed and resolved the following in presence of the esteemed members.

1. Read and confirmed the resolutions held on 16/1/2023
2. The IQAC greets Dr. Abhisek Bhattacharya, Assistant Professor in English ( Stage 3) as the Teacher-in-Charge of College wef 1.02.2023
3. Resolved that Dr. Abhisek Bhattacharya, Teacher-in-Charge will hold office as the Chairperson of the IQAC wef 1.02.2023
4. Resolved that the formation of the IQAC will be as follows wef 21.02.2023.

Sl. No.	Member Name	Designation
1.	Dr. Abhisek Bhattacharya, Teacher-in-Charge	Chairperson
2.	Dr. Ashish Kr. Chakraborty	Co-ordinator
3.	Dr. Abhisek Bhattacharya	Teacher Member
4.	Dr. Sandip Tah	Teacher Member
5.	Prof. Sadiya Pravin	Teacher Member
6.	Prof. Dhiren Mandi	Teacher Member
7.	Prof. Amrita Sett	Teacher Member
8.	Prof. Tapas Ghosh	Teacher Member
9.	Prof. Shubhalaksmi Raychowdhury	Teacher Member
10.	Dr. Debarati Das	Teacher Member
11.	Smt. Rianka Banerjee	Alumni Representative
12.	Shri Ranjit Mukherjee	Management Representative
13.	Shri Jagatpati Mitra	Representative of Social Stakeholder
14.	General Manager, Bankola Area, ECL	Representative of Industrial Stakeholder

Resolved that the Teacher-in-Charge is requested to place the proposed formation of the IQAC in the next Governing Body meeting for necessary approval.

There being no other item left in the agenda for discussion the meeting ends with a vote of thanks to the Chair.

Countersigned

Sd/- A. Bhattacharya  
Teacher-in-Charge

Teacher-in-Charge  
KHANDRA COLLEGE  
Khandra, Paschim Bardhaman







# **KHANDRA COLLEGE**

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Meeting of the IQAC held on 15/05/2023

## **Members Present**

Dr. Abhisek Bhattacharya, Teacher-in  
Charge

Dr. Ashish Kr. Chakraborty

Dr. Sandip Tah

Prof. Sadiya Pravin

Prof. Dhiren Mandi

Prof. Amrita Sett

Prof. Tapas Ghosh

Prof. Shubhalaksmi Raychowdhury

Dr. Debarati Das

Smt. Rianka Banerjee

The Teacher-in-Charge is in Chair. Discussed and resolved the following in presence of the esteemed members.

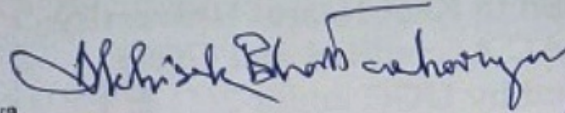
1. Read and confirmed the resolutions held on 21/2/2023
2. Resolved that as per the guidelines of NAAC, the AQARs of the College for the Academic Years 2018-19 to 2022-23 be prepared and submitted through the HEI portal.
3. Resolved that the cover design of the second ISBN volume of the College be finalized with the publisher. The IQAC heartily congratulates the Board of Editors for its efforts towards a successful completion of the project
4. Resolved that as per the recommendation of the West Bengal College Service Commission and the resolution of the Governing Body of the College, the Teacher-in-Charge is requested to send Letter of Appointment issued by the Honorable President of the Governing Body in favour of Dr. Pinaki Ranjan Bhattacharyya, who will join the College in the capacity of Principal, wef 1.06.2023



5. Resolved that Dr. Pinaki Ranjan Bhattacharyya will hold office as the chairperson of the IQAC on and from the date of his joining as Principal i.e 01.06.2023
6. The IQAC conveys sincere thanks to Dr. Abhisek Bhattacharya and resolves to incorporate him as a Teacher Member w.e.f, 1.6.2023, subject to the approval of the Governing Body.
7. Resolved that Dr. Koustav Roy, Assistant Professor (Stage 1), whose promotion under CAS from Stage 1 to Stage 2 falls due on 3.09.2023, be requested to submit all papers to the Coordinator, IQAC for primary scrutiny

Countersigned

Sd/- A. Bhattacharya  
Teacher- in-Charge



**Teacher-In-Charge**  
**KHANDRA COLLEGE**  
Khandra, Paschim Bardhaman

